



The Corporation of the Township of Algonquin Highlands Employment Opportunity

The Township of Algonquin Highlands Parks, Recreation and Trails Department is seeking two individuals to fulfill the following existing seasonal positions:

Position: Seasonal Student Trail Technician – 2 positions available

Contract Term: 40 hours per week, April 27 – September 7, 2026

Location of Work: Work will commence daily at 1095 North Shore Road.

Reports to: Trails Coordinator or designate.

Job Description

- Assist in hiking trail, campsite, portage and related equipment maintenance and inspections for the Frost Centre and Poker Lakes Canoe Routes, Algonquin Highlands Hiking Trails and the Frost Centre Ski and Snowshoe Trails;
- Collect garbage, stock brochures and clean outhouses at access points and trail heads;
- Patrol interior lakes and forest access roads with by-law officers who are checking area campsite conditions and campers for valid permits;
- Work as a team member or individually and outdoors in variable/adverse weather conditions and high biting insect populations;
- Other duties as assigned.

Skills/Education

- Related education and work experience;
- Good physical fitness with ability to portage a canoe and pack or hike on-trail for multiple kilometers with a pack and tools every day;
- Ability to follow verbal and written direction;
- Excellent team-work and interpersonal skills;
- Upbeat, positive, and outgoing personality;
- Work with minimal direction/supervision – must be a self-starter;
- Proficiency with computers and hand-held devices;
- Experience using hand and power tools;
- Canoeing, hiking and other outdoor experience;

- Chainsaw Operator certificate and experience is an asset;
- Must have a high level of comfort being on and around the water in order to use canoes and motorboats regularly. Experience operating a motorboat is an asset;
- First Aid/CPR certification. Wilderness Advanced First Aid is an asset;
- Knowledge of workplace Health and Safety;
- Must possess a valid class 'G2" driver's licence for the Province of Ontario and have a clean drivers abstract.
- Preferred candidates must provide a basic Criminal Record Check upon being offered and prior to starting employment.

Hours: Five days a week from 8:30AM – 5:00PM. Weekends and holidays as scheduled. Regular days off will be scheduled mid-week.

Wage: \$20.33 - \$22.88 per hour

The Township of Algonquin Highlands is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process, upon the request of the applicant. Please advise in advance if you require accommodation.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act and will be used only for candidate selection.

Artificial intelligence (AI) is not used to screen, assess or select applicants.

We thank all applicants; however, only those selected for an interview will be contacted.

This is an open call for applications until the position is filled. The Township may begin the process of reviewing and selecting applicants for an interview at any time during this recruitment period. Qualified applicants may submit a cover letter and resume to:

Dawn Mugford-Guay, Human Resources Coordinator
Township of Algonquin Highlands
1123 North Shore Road, Algonquin Highlands, Ontario, K0M 1S0
Email – dmugfordguay@algonquinhighlands.ca