

The Corporation of the Township of Algonquin Highlands

By-law No. 2022-114

A By-law to set Comprehensive Fees and Charges for the Township of Algonquin Highlands.

Whereas Section 391 (1) of the Municipal Act, 2001, S.O. authorizes a municipality to impose fees or charges;

And Whereas Section 7 of the Building Code Act, 1992, authorizes a municipal council to pass by-laws respecting construction, demolition, change of use, permits, fees and inspections;

And Whereas Section 69 of the Planning Act, R.S.O. 1990, provides that the council of a municipality, by by-law, may establish a tariff of fees for the processing of applications made in respect of planning matters;

And Whereas Section 385 of the Municipal Act 2001, S.O. 2001, Chapter 25, as amended, provides that a municipality, instead of charging the municipality's actual costs in determining any cancellation price, may fix a scale of costs to be charged as the reasonable costs of proceedings under this Part, which scale shall be designed to meet only the anticipated costs of the municipality;

And Whereas it is deemed expedient to have a Comprehensive Fees and Charges By-Law for the Township's Programs and Services;

Now Therefore, the Council of the Corporation of the Township of Algonquin Highlands enacts as follows:

1. That the fees and charges as set out in the Schedules attached hereto, and forming part of this By-Law, shall be imposed.

2.a) That Schedule A to this by-law be the schedule of fees and charges related to the Building Department in accordance with the Building Code Act, 1992 and the Municipal Act 2001; and

b) That Schedule B to this by-law be the schedule of fees and charges related to Administration services in accordance with the Municipal Act 2001; and

c) That Schedule C to this by-law be the schedule of fees and charges related to Fire Department services in accordance with the Municipal Act 2001; and

d) That Schedule D to this by-law be the schedule of fees and charges related to the Frost Centre Ski Trails in accordance with the Municipal Act 2001; and

e) That Schedule E to this by-law be the schedule of fees and charges related to the Haliburton Highlands Water Trails in accordance with the Municipal Act 2001; and

f) That Schedule F to this by-law be the schedule of fees and charges related to the Roads Department in accordance with the Municipal Act 2001; and

g) That Schedule G to this by-law be the schedule of fees and charges related to Planning services in accordance with the Planning Act, R.S.O. 1990; and

h) That Schedule H to this by-law be the schedule of fees and charges related to Parks and Recreation services, programs and facilities in accordance with the Municipal Act 2001; and

i) That Schedule I to this by-law be the schedule of fees and charges related to Environment, Lagoon and Landfill services, in accordance with the Municipal Act 2001; and

j) That Schedule J to this by-law be the schedule of fees and charges related to the Haliburton-Stanhope Airport in accordance with the Municipal Act 2001.

k) That Schedule K to this by-law be the schedule of fees and charges related to cemeteries;

3.If a property owner who is charged a fee under any Schedule, if applicable, of this By-law fails to pay the fee within ninety (90) days of receipt of an invoice, the Corporation may add the fee, including interest, to the tax roll for any real property in the Township of Algonquin Highlands registered in the name of the owner and collect the fee, including interest, in like manner as municipal taxes.

4.That in the event of any conflict between the provisions of this by-law, and any other by-law, the provisions of this by-law shall prevail.

5.That By-Law 2022-59 is hereby rescinded upon this by-law coming into effect.

6.That this by-law shall take force and effect on January 1, 2023.

Read a First, Second and Third time and finally passed this 08 day of December, 2022.

Original Signed By

Mayor Liz Danielsen

Original Signed By

Clerk Dawn Newhook

Schedule "A" - Building Permits and fees

| Type | Class | Fee or Charge |
|-----------------|---|----------------------------|
| Permit fee | | |
| | Building Permit Administration Fee | \$150.00 |
| Additional fees | | |
| | Single Family Dwellings or Cottages, Finished basements and Porches | \$0.80 per ft ² |
| | Commercial/Industrial/Institutional | \$0.90 per ft ² |
| | Garages/boathouses/accessory buildings | \$0.60 per ft ² |
| | Decks, docks and open porch | \$0.50 per ft ² |
| Flat rate fees | | |
| | Demolition permit | \$150.00 |
| | HVAC system | \$150.00 |
| | Repair/Replace foundation or roof | \$300.00 |
| | Plumbing | \$150.00 |
| | Re-inspection | \$50.00 |
| | Building permit renewal | \$100.00 |
| | Installation solid fuel appliance | \$100.00 |
| | Temporary tent over 60m ² | \$150.00 |
| | On-site sewage system - Class 4 | \$875.00 |
| | On-site sewage system Class 5 / Replacement of Tank | \$400.00 |
| | On-site sewage system - Class 2, 3 | \$275.00 |
| | Septic for addition / renovation / change of use and inspections | \$250.00 |
| | On-site sewage review permit/change of design/site visit | \$250.00 |
| | Building/zoning/on-site sewage compliance request | \$100.00 |
| | Building without a permit | Twice standard fee |

Note: all above fees subject to applicable taxes

Schedule "B" Administration

| Type | Description | Fee or Charge |
|------------------|---|---|
| Services | | |
| | Photocopies | \$0.44 per page |
| | Printing - black ink | \$0.44 per page |
| | Printing - colour ink | \$0.44 per page |
| | Fax - first page | \$1.77 |
| | Fax - each additional page | \$0.88 per page |
| Charges | | |
| | Electric Vehicle Charging Station | \$2.50/hr |
| | Lottery licensing fee (all eligible licensing schemes) | 3% of value of prize |
| | Past due / outstanding accounts - fees added on the first day of each month account is past due | 1.25% |
| | Returned cheque (i.e. NSF, account closed) | \$50.00 |
| | Tax Certificate | \$50.00 |
| | Transfer tax balance credit and /or tax overpayment refunds | \$25.00 |
| | Tax history report, or more than one year (computer records) | \$15.00 per year |
| | Annual tax payment receipt summary (computer records) | \$15.00 per year |
| | Tax Bill Re-print | \$10.00 |
| | Property Tax History Research of Physical Records in prior year roll books stored in vault | \$30.00/hr minimum 1hr charge |
| | Freedom of Information Requests | In accordance with the Municipal Freedom of Information and Protection of Privacy Act |
| Tax Registration | | |
| | File sent for processing | \$100.00 |
| | Registration of tax arrears certificate | \$250.00 |
| | First notice of tax arrears certificate | \$50.00 |
| | Final notice of tax registration | \$50.00 |
| | Cancellation of certificate | \$100.00 |
| | Preparation of extension agreement and by-law | \$200.00 |
| | Tax sale | \$250.00 |

Note: all above fees subject to applicable taxes

Schedule "C" Fire Department services

| Service | Fee or Charge |
|--|--|
| Fire incident report / file search | \$50.00 |
| Daytime burning permit | \$50.00 |
| Fireworks permit - consumer fireworks | \$50.00 |
| Fireworks permit - display fireworks | \$200.00 |
| Response to unauthorized outdoor burning | Ministry of Transportation rates as applicable at time of call |
| Response to motor vehicle accidents, including motorized snow vehicles and all-terrain vehicles, on any road or trail | Ministry of Transportation rates as applicable at time of call |
| False alarm response - for each alarm after the second alarm in a twelve (12) month period | Ministry of Transportation rates as applicable at time of call |
| Fire investigations requiring third party assistance | Contractor fees involved with investigation |
| Propane risk and safety management plan - phase 2 - review | \$600.00 flat fee plus \$60.00 per hour if review requires more than fourteen (14) hours staff time |
| Requested Fire Inspection – fee per hour (Not including inspections resulting from building permit applications, requesting for fire safety compliance). | \$60 Per hour and Per Person. \$60 Minimum charge. |
| Inspections required by A.G.C.O. and/or Facility Usage Permit. Fee per inspection (to include occupant load) e.g. Inspection of public hall facilities that are requested by owner, etc. | \$60 Per hour and Per Person. \$60 Minimum charge. |
| Tent applications and safety plans, not requiring a Building Permit | \$60 Per hour and Per Person \$60 Minimum charge. |
| Review and Approval Fire Safety Plan | \$60 Per hour and Per Person \$60 Minimum charge. |
| Apparatus Stand-by e.g. Use of Fire Department apparatus and staff for stand-by fire protection during shows, exhibitions, demonstrations, etc. | Ministry of Transportation rates as applicable at time of call. Plus any additional costs to the Fire Department of the Township. |
| Response to motor vehicle accident and fires on Provincial Highways. | Ministry of Transportation rates as applicable at time of call. Plus any additional costs to the Fire Department of the Township. |
| Response to motor vehicle accidents and fires, including motorized snow vehicles and all-terrain vehicles, on any road or trail. | Ministry of Transportation rates as applicable at time of call. Plus any additional costs to the Fire Department of the Township. |
| Emergency Responses on Waterways. | Ministry of Transportation rates as applicable at time of call. Plus any additional costs to the Fire Department of the Township. |

| Service | Fee or Charge |
|--|--|
| Emergency Responses on Trails. | Ministry of Transportation rates as applicable at time of call. Plus any additional costs to the Fire Department of the Township. |
| Hazmat Responses. | Ministry of Transportation rates as applicable at time of call. Plus any additional costs to the Fire Department of the Township. |
| Extraordinary Fire Investigation Costs. | Cost Recovery. |
| Extraordinary Fire Suppression Costs. | Cost Recovery. |
| Specialized Equipment or Services. | Cost Recovery. |
| Fire investigations requiring third party assistance. | Contractor fees involved with investigation. |
| Fire Watch – post incident watch of fires for security and rekindle prior to relinquishing/transferring control of the scene. | Ministry of Transportation rates as applicable at time of call. Plus any additional costs to the Fire Department of the Township. |
| Damage to Fire Department Vehicles, from accessing properties while responding to emergencies on roadways not properly maintained. | Cost Recovery. |
| Fees recovery for the replacement/repair and/or cleaning of front line and personal protective equipment. | Cost Recovery. |
| Fire Department Equipment Replacement. | Cost Recovery. |
| Fire Department Consumable Supplies and Material. | Cost Recovery. |

Note: all above fees subject to applicable taxes

Schedule "D" Frost Centre Ski Trails

| Service | Description | Fee |
|-------------------------------|--|--------------------|
| Ski Trail permits | | |
| | Adult (18+ years of age) - Daily | \$13.27 |
| | Adult - after 2pm | \$9.39 |
| | Adult - two day pass (consecutive days) | \$23.89 |
| | Adult - three day pass (consecutive days) | \$33.84 |
| | Youth (6-17 year so age) - Daily | \$8.46 |
| | Youth - after 2pm | \$5.63 |
| | Youth - two day pass (consecutive days) | \$15.23 |
| | Youth - three day pass (consecutive days) | \$21.57 |
| | Senior (60+ years of age) - Daily | \$10.80 |
| | Senior - after 2pm | \$7.51 |
| | Senior - two day pass (consecutive days) | \$19.44 |
| | Senior - three day pass (consecutive days) | \$27.54 |
| | Group (15+ persons) | 20% off daily rate |
| | Families | 15% off daily rate |
| | Persons with disability | 50% discount |
| Ski trail season pass | Adult 18-59 | \$76.90 |
| | Youth up to 17 | \$48.98 |
| | Senior 60+ | \$62.53 |
| | Family | \$149.44 |
| | Early bird discount (purchase before December 15) | 15% |
| Referral rate | Show a referral rate accommodator coupon OR a season pass from another cross county ski club (not applicable to season passes) | 20% off daily rate |
| Rentals (daily) | Skis | \$17.49 |
| | Poles | \$5.41 |
| Rentals (daily) | Boots | \$8.92 |
| | Adult package (skis/poles boots) | \$34.98 |
| Rentals (daily) | Youth rental package (skis/poles/boots) | \$27.98 |
| | Adult Snowshoes | \$26.98 |
| | Youth Snowshoes | \$21.58 |
| | Ski and snowshoe rental on same day | 25% discount |
| | Damage deposit for ski and snowshoe rental packages | \$200.00 |
| | Damage deposit for boots or poles only rentals | \$50.00 |
| Seasons pass holder discounts | Applies to rentals and day passes of guests of seasons pass holders | %15 off |
| Rental cancellation | Skis/Snowshoes | \$10 |
| Rental Replacement/Repair | Binding | \$35.00 |
| | Ski | \$200.00 |
| | Pole (set) | \$50.00 |
| | Ski boots | \$150.00 |
| | Snowshoes | \$170.00 |

Ski trail brochure advertising - Advertising space is based on the current market value to print brochures, divided by the number of advertising spaces available.

Note: all above fees are subject to applicable taxes

Schedule "E" Haliburton Highlands Water Trails - Camping and canoe rentals

| Service | Detail | Fee | |
|--|--|--------------------------|---------|
| Administration fees | Campsite reservation (non-refundable) | \$10.00 | |
| | Change existing reservation (non-refundable) | \$10.00 | |
| | Cancel reservation - more than 7 days prior | 60% refunded | |
| | Cancel reservation - less than 7 days prior | 40% refunded | |
| COVID-19 lockdown required cancellation refund | In the event of a COVID-19 provincially mandated lockdown and related cancellation, a full refund will be processed minus the \$10 non-refundable reservation surcharge. | | |
| Camping (per night) | Adult (18+ years of age) | \$13.21 per person | |
| | Youth (6-17 years of age) | \$6.11 per person | |
| | Child (0-5 years) | no charge | |
| | Senior (60+ years) | \$10.75 per person | |
| | Person with disability | 50% discount | |
| | Group site (11-16 people) | \$167.20 | |
| Rentals | 16 foot canoe | \$41.12 per day | |
| | 17 foot canoe | \$43.28 per day | |
| | 16.5 foot canoe | \$47.62 per day | |
| | Canoe cancellation | \$20.00 | |
| | Car kit | \$16.23 | |
| | Additional personal floatation devices/paddles/boat/safety kit | \$5.15 each peay | |
| | Damage Deposit-per canoe rental | \$200.00 | |
| | Damage deposit – flotation devices/paddles/boat safety kit/car kit | \$50.00 | |
| | Rental Replacement/Repair | In house gel coat repair | \$50.00 |
| | | Paddle | \$55.00 |
| PFD | | \$80.00 | |
| Boat Safety Kit | | \$30.00 | |
| Car kit – foam block | | \$10.00 | |
| Car kit – cam strap | | \$25.00 | |
| Car kit – V Strap | | \$25.00 | |
| Car kit – quick loop | | \$11.00 | |
| Entire car kit | | \$159.00 | |
| Canoe requires factory repair | | \$200.00 | |
| | Canoe seat | \$120.00 | |
| | Canoe yolk | \$120.00 | |
| | Canoe thwart | \$35.00 | |

Promotional merchandise, applicable to schedule's D, E, H

Promotional merchandise being sold at any Parks, Recreation and Trails department locations (Tower, Trails Office, Dorset Recreation Centre and related events): The sale cost is the wholesale cost with a markup of between 50% – 150%, based on discretion of department coordinator, and is dependent upon market value of similar items at nearby retail locations

Note: all above fees subject to applicable taxes

Schedule "F" - Roads Department

| Service | Fee |
|----------------------------|--|
| Entrance fee (Driveway) | \$200 non-refundable administration fee + \$300 deposit returned upon final inspection |
| Road Occupancy permit | \$1000 minimum deposit held as performance security bond and retained for one year, \$200 of which is a non-refundable administration fee. Any unused portion of deposit unused after one year will be returned. |

Note: all above fees subject to applicable taxes

Schedule "G" - Planning Department

Preconsultation:

| Service | Fee |
|---|----------|
| Preconsultation prior to application submission: ¹ | \$450.00 |

Zoning Bylaw Amendments:

| Service | Fee |
|---|-----------|
| Major Zoning Bylaw Amendment Application ² : | \$3450.00 |
| Minor Zoning Bylaw Amendment Application ³ : | \$1200.00 |
| Temporary Use Bylaw Application: | \$1200.00 |
| Request to Lift Holding (H) Provision: | \$750.00 |

Official Plan Amendments:

| Service | Fee |
|--|---|
| Major Local Official Plan Amendment ⁴ : | \$5000.00 |
| Minor Local Official Plan Amendment ⁵ : | \$2000.00 |
| Local Official Plan Amendment and Zoning Bylaw Amendment processed together: | Official Plan Amendment Fee plus 50% of Zoning Bylaw Amendment Fee. |

Site Plan Control Applications:

| Service | Fee |
|---|----------------------------------|
| Major Commercial (over 600 sq. m.): | \$2000.00 plus \$1.50 per sq. m. |
| Minor Commercial (under 600 sq. m.): | \$1500.00 plus \$1.50 per sq. m. |
| Industrial/Institutional: | \$2000.00 plus \$1.50 per sq. m. |
| Major Multi-Residential (6 or more units) | \$2000 plus \$50 per unit |
| Minor Multi-Residential (5 or fewer units) | \$1500 plus \$50 per unit |
| Standard Residential (1-2 units) | \$1200.00 |
| Major Amendment: | 50% of current application fee |
| Minor Amendment: | \$500.00 |
| Minor Amendment to Site Plan (no amendment to agreement): | \$500.00 |
| Request to Waive Site Plan Control: | \$200.00 |
| Staff Review and Comments for Revised Plans (after first set of revisions): | \$500.00 |
| Recirculation of Revised Plans to External Agencies for Comment: | \$300.00 |

Minor Variance Applications:

| Service | Fee |
|---|-----------|
| Standard Minor Variance Application: | \$900.00 |
| Complex Minor Variance Application ⁶ : | \$1200.00 |

Plans of Subdivision / Condominium / Consent:

| Service | Fee |
|--|-----------|
| Municipal Review of Plan of Subdivision / Condominium Application: | \$2000.00 |
| Pre-consultation Comments for a Consent Application: | \$650.00 |
| Deeming Bylaw: | \$500.00 |
| Deeming Bylaw to Accompany Road Allowance Closure and Purchase: | \$200.00 |

Agreements:

| Service | Fee |
|---|----------|
| Subdivision Agreement: | \$750.00 |
| Severance Agreement: | \$750.00 |
| Encroachment Agreement / License of Occupation: | \$750.00 |
| Responsibility Agreement: | \$750.00 |
| Legal Agreement (any type; administered by staff) | \$750.00 |
| Renewal of Encroachment Agreement or Licence of Occupation: | \$500.00 |
| Amend Agreement: | \$500.00 |
| Request to Remove Agreement from Title: | \$250.00 |

Miscellaneous Fees:

| Service | Fee |
|---|--|
| Telecommunications Tower Review: | \$1000.00 |
| Telecommunications Tower Private Circulation: | \$20000 |
| Amendment to Application Requiring Re-circulation: | \$30000 |
| Amendment to Application Not Requiring Re-circulation: | \$10000 |
| Additional Staff Site Inspection: | \$10000 |
| Additional Public Meeting or Open House: | \$30000 |
| Staff review and reactivation of an application that has been deferred at the request of the applicant: | 50% of the application fee if more than six (6) months have passed since applicant requested deferral. |
| Requests to Council that require the preparation of a staff report that are otherwise not outlined above ⁷ : | \$10000 |

Shoreline Road Allowance and Road Allowance Closures:

| Service | Fee |
|--|--|
| Shoreline Road Allowance Total Cost Deposit to be filed with the application | \$3,000.00 |
| The cost deposit includes a Non-refundable administration fee | \$750.00 |
| Shoreline Road Allowance Cost for Land | \$0.70 per sq ft |
| Road Allowance Total Cost Deposit to be filed with the application | \$4,300.00 includes \$1,550.00 for cost of appraisal |
| The cost deposit includes a Non-refundable administration fee | \$ 750.00 |

Planning Document Requests:

| Service | Fee |
|---------------------------|---------|
| Official Plan (Text Only) | \$35.00 |
| Zoning By-law (Text Only) | \$35.00 |

Deposits:

| Service | Fee |
|--|-----------|
| Peer Review Deposit ⁸ : | \$5000.00 |
| Professional Services Deposit ⁸ : | \$2500.00 |
| Legal Fees Deposit ⁸ : | \$750.00 |
| Ontario Land Tribunal Deposit ⁹ : | \$5000.00 |

Refund Policy:

If an application is withdrawn prior to its circulation, the applicant is be entitled to 50% of the application fee. If an application is withdrawn after it has been circulated but prior to a public meeting being held, the applicant is be entitled to 25% of the application fee. If Council or staff has made a decision on a file, a refund will not be considered. Preconsultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

Refund Policy (Road and Shore Road Allowance Applications):

Should the application be withdrawn or denied by Council the applicant will be refunded the balance of the deposit and a portion of the administrative fee in accordance with the following:

- A. 75% where administrative functions only have been performed;
- B. 50% where the application has appeared before 1 Council meeting;
and,
- C. 0% where the application has appeared before 2 Council meetings.

Notes:

¹Preconsultation:

All applications for zoning By-law amendment, official plan amendment, site plan control, plan of subdivision or plan of condominium require the submission of a preconsultation review to the Township in advance of application submission. Preconsultation is not required, but is strongly encouraged, for minor variance applications.

²Major Zoning By-law Amendment:

A “Major” Zoning By-law amendment is a Zoning By-law amendment that (one or more may apply):

- i) Requires a major amendment to the Township’s Official Plan and/or an amendment to the County of Haliburton’s Official Plan;
- ii) Requires extensive studies and/or consultation and collaboration with external agencies;
- iii) Constitutes a change of use to permit new Commercial, Industrial, Extractive or Institutional uses;
- iv) Constitutes a substantial increase in density (ie, accompanying an application for Plan of Condominium or Subdivision, conversion to medium or high density residential use from low density residential use.);
- v) Constitutes a substantial increase in the development envelope or density for existing Commercial, Industrial, Extractive or Institutional uses.

³Minor Zoning By-law Amendment:

A “Minor” Zoning By-law amendment is a Zoning By-law amendment that:

- i) Applies to a single parcel or land for low density residential use, including the construction of an additional dwelling unit;
- ii) Permits additional ancillary or accessory uses or structures that are compatible with the existing Zone designation and Official Plan policies;
- iii) Permits minor increases in floor area, height, parking areas, etc., for existing Commercial, Industrial or Institutional uses;
- iv) Clarifies existing zone boundaries through a professional evaluation (ie, a qualified professional providing revised environmental protection boundaries, hazard land boundaries, etc.).

⁴Major Official Plan Amendment:

A “Major” Official Plan amendment is an Official Plan amendment that (one or more may apply):

- i) Proposes a re-designation or change in land use for property(ies);
- ii) Requires many changes to the policies and schedules of the Official Plan;
- iii) Is more significant in scale and scope than a minor Official Plan amendment, and which may have greater impact or policy implications beyond the subject lands. Applications relating to more than one property would normally be in this category;
- iv) A site-specific application representing a large scale development/redevelopment or a change in use. An application involving

significant changes to the text or policies of the Official Plan would also fall in this category; and,

- v) An application that also requires an amendment to the County of Haliburton Official Plan.

⁵Minor Official Plan Amendment:

A “Minor” Official Plan amendment is an Official Plan amendment that:

- i) Proposes a small-scale exception to a specific Official Plan standard (e.g., minor changes to the number of permitted units; or to add a site-specific use limited in scale);
- ii) Proposes a minor change to a specific policy that is limited in scope and typically to one property;
- iii) Maintains the intent and purpose of the Official Plan; and,
- iv) Shall have limited impact or policy implications beyond the subject lands.

⁶Complex Minor Variance Application:

A “Complex” Minor Variance application is an application for minor variance that includes one or more of the following elements:

- i) A minor variance application for a property subject to a site plan or other development agreement with the Township;
- ii) Requires studies or reports to support the application;
- iii) Requires consultation and collaboration with external agencies beyond the minimum requirements of the *Planning Act*.

⁷Requests to Council requiring a staff report:

Occasionally, land owners may request that the Township assist with planning processes or real property matters, such as permission to cross a one foot reserve, or that the Township take widening to a road to facilitate a lot merger. Where these requests require a planning staff report to provide context or advice alongside the proposal, a nominal fee may be charged to cover costs.

This fee does not apply to matters whereby Council has directed staff to bring a report for their consideration.

⁸Deposits:

The Township may require the payment of deposits upon submission of any application.

Deposits may be applied to cover peer review fees, professional fees should the Township require the expertise or advice of a third party consultant (engineer, planner, surveyor, etc.), as well as any legal costs incurred. Deposits may also be applied to any registration fees, disbursements, reproduction costs, postage, advertising, telephone charges, facsimile charges, and any other reasonable costs which may be incurred by the Township.

Should fees exceed the initial deposit received, the Township shall request further deposits or payments of invoices. Additional funds may be requested from time to time, to fully cover the municipal expenses. Work will not be completed by the Township, its solicitor or consultants until such deposit has been paid by the applicant.

The Township will keep an accurate record of all costs incurred with respect to planning applications. Upon completion of the processing of an application, the Township will reconcile the account for the applications where a deposit has been paid. A refund of the deposit will be made with the exception of those costs incurred by the Township, as determined by the Planner. If the cost to process an application exceeds the deposit, the applicant will be responsible for the additional costs and will pay such costs upon invoice by the Township.

⁹Ontario Land Tribunal Appeal Deposit:

If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Township costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Township.

The applicant will submit a deposit to the Township, upon submission of the file to the Ontario Land Tribunal (OLT), and will enter into an agreement with the Township to fully cover Township expenses with regard to the appeal.

Additional funds may be requested to fully cover the Township expenses. Work will not be completed by the Township, its solicitor or consultants until such deposit has been paid by the applicant.

Note: all above fees subject to applicable taxes

Schedule "H" Parks and Recreation services, programs and facilities

| Facility Rentals | | | | | |
|-----------------------------|---|---|---|--|--|
| | | Dorset Recreation Centre main hall - capacity 193 people | Dorset Recreation Centre Meeting Rooms - capacity 56-78 people | Oxtongue Lake Community Centre - capacity 50 people | Stanhope Community Centre - capacity 155 people |
| Hall rental - hourly | small/private/non-profit groups | \$28.14 | \$22.52 | \$22.52 | \$22.52 |
| Hall rental - hourly | commercial/event with alcohol/>50 people | \$33.75 | \$28.14 | \$28.14 | \$28.14 |
| Hall rental - daily maximum | small/private/non-profit groups | \$112.54 | \$45.01 | \$45.01 | \$84.41 |
| Hall rental - daily maximum | commercial/event with alcohol/>50 people | \$253.22 | \$67.52 | \$67.52 | \$196.95 |
| Kitchen rental | flat rate with hall rental (small/private/non-profit groups) | \$28.13 | included with hall rental | included with hall rental | \$28.13 |
| Kitchen rental | flat rate with hall rental (commercial/event with alcohol/>50 people) | \$28.13 | included with hall rental | included with hall rental | \$28.13 |
| Kitchen rental | kitchen only hourly (small/private/non-profit groups) | \$22.52 | | | \$22.52 |
| Kitchen rental | kitchen only - hourly (commercial/event with alcohol/>50 people) | \$28.13 | | | \$28.13 |
| Kitchen rental | kitchen only - daily (small/private/non-profit groups) | \$45.01 | | | \$45.01 |

| Facility Rentals | | | | | |
|--|---|---|---|--|--|
| | | Dorset Recreation Centre main hall - capacity 193 people | Dorset Recreation Centre Meeting Rooms - capacity 56-78 people | Oxtongue Lake Community Centre - capacity 50 people | Stanhope Community Centre - capacity 155 people |
| Kitchen rental | kitchen only - daily (commercial/event with alcohol/>50 people) | \$67.53 | | | \$67.53 |
| Volume rates - flat fee (small/private/not-for-profit groups only) | 20-50 uses/year | \$1125.40 /year | | \$1125.40 /year | \$1125.40 /year |
| Volume rates - flat fee (small/private/not-for-profit groups only) | 51-100 uses/year | \$1350.48 /year | | \$1350.48 /year | \$1350.48 /year |
| Volume rates - flat fee (small/private/not-for-profit groups only) | 101-150 uses/year | \$1688.11 /year | | \$1688.11 /year | \$1688.11 /year |
| Other items | Additional maintenance staff - per hour | \$28.14 | \$28.14 | \$28.14 | \$28.14 |
| Other items | Table rental - per table/per day | \$5.30 | \$5.30 | \$5.30 | \$5.30 |
| Other items | Chair rental - per chair/per day | \$2.65 | \$2.65 | \$2.65 | \$2.65 |
| Other items | Promotional discount for promo code rates | 25% off | 25% off | 25% off | 25% off |

Note: Socan fees are included in all rental rates

**Facility User Insurance Rates - \$5,000,000 limits of liability -
Non sporting events or occasions**

| Type of Event | Number of people attending (per day) | Hourly rate | 1 day event | 2 day event | 3 day event | 4 day event |
|---------------|--------------------------------------|-------------|-------------|-------------|-------------|-------------|
| No Alcohol | 0 to 50 | \$1 | \$10 | \$15 | \$20 | refer |
| No Alcohol | 51 to 100 | \$2 | \$15 | \$20 | \$25 | refer |
| No Alcohol | 101 to 150 | \$4 | \$20 | \$25 | \$30 | refer |
| No Alcohol | 151 to 200 | \$8 | \$25 | \$30 | \$35 | refer |
| No Alcohol | 201 to 250 | \$10 | \$30 | \$35 | \$40 | refer |
| No Alcohol | 251 to 350 | \$12 | \$35 | \$40 | \$45 | refer |
| No Alcohol | 351 to 500 | \$15 | \$40 | \$45 | \$50 | refer |
| No Alcohol | more than 500 | refer | refer | refer | refer | refer |
| with Alcohol | 0 to 50 | \$10 | \$50 | \$90 | \$130 | refer |
| with Alcohol | 51 to 100 | \$12 | \$60 | \$110 | \$160 | refer |
| with Alcohol | 101 to 150 | \$14 | \$70 | \$130 | \$190 | refer |
| with Alcohol | 151 to 200 | \$16 | \$80 | \$150 | \$220 | refer |
| with Alcohol | 201 to 250 | \$18 | \$90 | \$170 | \$250 | refer |
| with Alcohol | 251 to 350 | \$20 | \$100 | \$190 | \$280 | refer |
| with Alcohol | 351 to 500 | \$22 | refer | refer | refer | refer |
| with Alcohol | more than 500 | refer | refer | refer | refer | refer |

Note: If hourly rate exceed 1 day rate, charge 1 day rate

| Meetings, seminars, speakers, workshops/classroom instruction (no alcohol) | |
|---|----------------|
| Number of people attending | Per Rental fee |
| 1 to 100 | \$1.50 |
| 101 to 250 | \$2.50 |
| 251 to 500 | \$5.25 |
| 501 + | Refer |

Sporting Events and Activities

Exclusions: Alpine skiing, bike racing, boxing, climbing walls, contact sports (including hockey, lacrosse, martial arts), cycling, fireworks, gymnastics, horse related, kabaddi, kayaking, kickboxing, motor vehicle activities, rugby, skateboarding, snowboarding, tackle football, wrestling, training camps, athletic schools, festivals, fairs, deep frying at concessions/kiosks/vendors, professional performers or members of the Actors Guild, (warranty) swimming with pool slide over 7ft in height must have minimum 3 lifeguards on site and organized sports teams/leagues/tournaments.

| Number of participants | Low Risk Hourly | Low Risk Per Day | Low Risk Per Season | Medium Risk Hourly | Medium Risk Per Day | Medium Risk Per Season |
|------------------------|-----------------|------------------|---------------------|--------------------|---------------------|------------------------|
| up to 25 | \$0.75 | \$10 | \$32 | \$1.50 | \$25 | \$80 |
| 26 to 50 | \$1.50 | \$15 | \$45 | \$3.00 | \$30 | \$90 |
| 51 to 100 | \$2.00 | \$20 | \$55 | \$5.00 | \$35 | \$100 |
| 101 and greater | \$2.50 | \$25 | refer | \$8.00 | \$40 | refer |

Events over 1 day: Any single sporting event being held for more than one consecutive day will be referred to insurance company for rates. All above fees subject to applicable taxes.

DEFINITIONS OF LOW AND MEDIUM RISK ACTIVITIES:

Low Risk: Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffle board, table tennis, tai chi, tennis

Medium Risk: Ball/roller/floor hockey, baseball, basketball, broomball, cheerleading, cricket, dodge ball, dry land training, field hockey, figure skating, fitness classes, frisbee, handball, non-contact sports (pick up hockey, pick up lacrosse, touch/flag football), pickle ball, racquet ball, ringette, slo-pitch, soccer, softball, squash, swimming with lifeguard, synchronized swim, t-ball, track & field, volleyball, yoga. For any activities not indicated above, please refer to broker.

| Dorset Recreation Centre (DRC) membership/access fee | |
|---|----------|
| Type | Fee |
| Adult Annual pass | \$126.36 |
| Adult 3 month pass | \$78.70 |
| Adult Monthly pass | \$30.16 |
| Adult 10 visit pass | \$30.16 |
| Adult daily pass | \$5.02 |
| Family annual pass (parents and their children under 18 years of age) | \$273.16 |
| Senior (over 55) or Youth (under 18) annual pass | \$75.42 |
| Senior (over 55) or Youth (under 18) 3 month | \$52.46 |
| Senior (over 55) or Youth (under 18) monthly | \$20.11 |
| Senior (over 55) or Youth (under 18) 10 visit pass | \$20.11 |
| Senior (over 55) or Youth (under 18) daily pass | \$2.51 |

Note: All above fees subject to applicable taxes.

| Dorset Recreation Centre Indoor/Outdoor show fees | | | |
|--|---|--|------------------------------|
| | Indoor show | Outdoor show | Community Garage Sale |
| Space Sizes | single - 7.5' x 7.5' double - 7.5' x 15' | single - 10' x 10' double - 10' x 20' | by the table |
| Single space fee | \$36.26 | \$41.44 | Not applicable |
| Double space fee | \$59.81 | \$68.36 | Not applicable |
| Fee per table | Not applicable | N/A | \$5.30 |

Note: All above fees subject to applicable taxes.

Dorset Snowball Winter Carnival

All ages button \$5.00 (children 2 years and under of age do not require a button) – taxes included)

| Recreation programming and development fees | | |
|--|-------------------------------|---|
| Program Category | Type of program or fee | Fee |
| Regular | Drop-in | By Donation |
| | Enhanced Partnership | Rental fee equal to 20% of program host revenue to a minimum of \$1.77 per participant/attendee. |
| Special Interest | Recovery Target | 80% of program expenses |
| | Cost Recovery | 100% of program expenses |
| All facility rentals and programs | Refund policy | 60% refund if greater than 7 days in advance 40% refund if less than or equal to 7 days in advance |

Note: All above fees subject to applicable taxes.

Facility Rental Terms and Conditions

- Full payment due upon booking.
- Signed Rental Agreement.
- A review of available insurance options must be complete by referencing the Township Facility User Insurance Rates within the Township Fees by-law. *If the renter has their own insurance, or is not eligible for insurance under the ‘Township Facility User Insurance Rates’, they must provide proof of insurance which names the Township of Algonquin Highlands as an additional insured. This insurance must provide a \$5 million dollar limit of liability.

Stanhope Youth Soccer League Registration fees

Regular Registration fee (paid after April 15th) - \$45.78

- 25% discount for immediate children of volunteer coaches.

| Swim Programs | | |
|--|-----------------------------|---|
| | per lesson (30 min.) | per session (2 weeks/10 lessons) |
| per child | \$9.13 | \$72.98 |
| Additional siblings (per child) | 10% discount | 10% discount |
| Private lesson (1 child) | \$27.37 | \$218.94 |
| Aquafit (per person) | \$9.13 | \$72.98 |

Note: above fees subject to applicable taxes (youth age 14 and under are non-taxable)

| Dorset Scenic Tower | | |
|---|---|---|
| | Victoria Day through First Friday after Labour day | First Saturday after Labour day through Thanksgiving Day |
| Walk-up | 2.07 per person | 5.17 per person |
| Car | 10.33 | 15.49 |
| Motorcycle | 5.17 | 7.75 |
| Coach or van - up to 9 passengers | 18.63 | 46.53 |
| Large camper/RV/Mini-bus/van and/or 10 to 15 passengers | 31.05 | 77.55 |
| Mini-bus and/or 16 to 29 passengers | 60.03 | 149.93 |
| Coach bus and/or 30 passengers or more | 113.85 | 284.35 |
| Season Pass (limited to registration of two vehicles per household. NOT for shared use between households. NOT available for commercial use. | 25.82 | 25.82 |
| 10 pass package (vehicle) | 25.82 | 25.82 |

Note: A 25% discount will be applied to all Tower property entrance fees during the COVID-19 pandemic related operations which restrict access to the tower structure.

Note: all above fees subject to applicable taxes.

Schedule "I" Environment: Lagoon and Landfill

McClintock Lagoon Fees

| Service | Fee |
|---|--|
| Disposal of hauled sewage from May 15 (or when half-load restrictions are lifted, whichever is earlier) to November 15 - per load | \$115 per 1,000 imperial gallons multiplied by 85% of the vehicle's full tank capacity |
| Disposal of hauled sewage from November 16 to May 14 (or when half-load restrictions are lifted, whichever is earlier) - per load | \$140 per 1,000 imperial gallons multiplied by the volume discharged |
| Card lock access card replacement | \$50.00 each |

Solid Waste Tipping fees

| Material | Fee |
|--|--|
| Household garbage up to and including 1 cubic yard | No charge |
| Household garbage more than 1 cubic yard | \$35.00/cubic yard |
| Recyclable material (per recycling guide) | No charge |
| Scrap metal (unless otherwise specified) | No charge |
| Tires - on or off rim | No charge |
| Tires with contamination (soil, wood, cement, etc.) | \$20.00 per tire |
| CFC (Freon) Appliance – Tagged (CFCs removed) | No charge |
| CFC (Freon) Appliance – Untagged | \$40.00 per unit |
| Appliances except CFC | No charge |
| Mattress, box spring, couch, upholstered furniture | \$30.00 per piece |
| Furniture (non-upholstered, wood, plastic) | \$15.00 per piece |
| Bulky Waste | \$67.00 per cubic yard minimum \$15.00 |
| Construction/Demolition waste requiring special handling | \$100.00 per cubic yard minimum \$50.00 |
| Construction/Demolition waste – sorted | \$67.00 per cubic yard minimum \$15.00 |

Solid Waste Tipping fees continued

| Material | Fee |
|--|---|
| Shingles | \$60.00 per cubic yard minimum \$15.00 |
| Contaminated soil - with approval | \$70.00 per cubic yard minimum \$70.00 |
| Brush under 4" in diameter (brush 4" in diameter or larger is not accepted) | \$30.00 per cubic yard minimum \$15.00 |
| Leaves, mulch, wood chips, and natural yard waste | \$25.00 per cubic yard minimum \$15.00 |
| Propane tank or cylinder less than 30lb | No charge |
| Propane tank greater than 30lb | Not accepted |
| Household batteries (single-use, rechargeable) | No charge |
| Battery - automotive/marine | Not accepted |
| Fluorescent light tubes, UV bulbs | \$0.50 per foot |
| Compact fluorescent bulbs(CFL) | No charge |
| Empty automotive fluid container | No charge |
| Paint, hazardous materials | Not accepted |
| E-waste | No charge |
| Boat (incl. pedal boats) - motor and gas tank removed | \$8.00 per foot |
| Boat - including motor, gas tank removed | \$8.00 per foot plus \$65.00 |
| Boat with gas tank not removed | Not accepted |
| Canoe, kayak, paddleboard | \$40.00 each |

Schedule "J" Haliburton-Stanhope Airport

| Service | Type | Fee |
|---|--|-----------------------------|
| Hanger Lease Fees | Group B and C | \$2,494.23 per year |
| | Group D | \$10,583.66 per year |
| | Hanger D | \$53.55 per day |
| | Hanger D with heating | \$83.54 per day |
| | Group E, F, G and H | \$3,734.59 per year |
| | Group B, C, E, F G and H | \$42.84 per day |
| Aircraft Parking | Per day (after 4 hours) | \$13.57 |
| | Week (6 nights) | \$81.40 |
| | Month | \$101.50 |
| | Year | \$473.24 |
| Parking fees waived for one night with fuel purchase over 100 litres | | |
| Other services | Call out - first hour | \$175.00 |
| | Call out - additional hours | \$75.00 per hour |
| | Airport runway access - maintenance fee | \$564.42 per year |

Note: all above fees subject to applicable taxes.

Schedule "K" Cemeteries

| Service | Type | Fee |
|--|--|---|
| Interment rights (plot sales) | Single plot | \$950 |
| | Care and maintenance | (\$570.00 for plot and \$380 Care & maintenance) |
| Interment rights (Columbarium Niche sales) | All Levels | \$380.00 (min. \$290 or 40%, whichever is greater) |
| | Care and Maintenance | \$1100 |
| Interments | Full (Monday to Thursday) | (\$935.00 for niche and \$165.00 Care & Maintenance) |
| | Full (Friday or Saturday) | \$165.00 (min \$165.00 or 15% whichever is greater) |
| | Cremated remains Monday to Thursday (in ground or niche) | \$867.00 |
| | Cremated remains Friday or Saturday (in ground or niche) | \$969.00 |
| | Mini excavator surcharge | \$229.50 |
| Administrative fees | Additional interment rights | \$306.00 |
| | Transfer interment rights | \$900.00 |
| Marker installation | Corner marker - installation only | \$50.00 |
| | Foundation installation | \$75.00 |
| | Stake-out | \$103.00 |
| | Columbarium Niche Lettering (Initial Engraving) | \$450.00 |
| | Columbarium Niche – Year of Passing/Additional Engraving | \$78.54 |
| Disinterment | Full | \$500.00 |
| | Cremated remains | \$300.00 |
| | Mini excavator surcharge | \$1020.00 |
| Markers and Monuments (fees established by legislation) | Flat marker 173 in ² and under | \$459.00 |
| | Flat marker 173 in ² or more | \$900.00 |
| | Upright marker 1.22 metres (4 feet) and under and 1.22m (4ft) or less in length, including the base | \$0.00 |
| | | \$200.00 |

Note: all above fees subject to applicable taxes.